

**PROFESSIONAL COUNSELOR'S SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS
June 25, 2003**

PRESENT: LaMarr Franklin, Colleen James, Susan Kell

EXCUSED: Susan Putra

STAFF PRESENT: Kimberly Nania, John Schweitzer, Cassandra Gilbertson,
Deanna Zychowski

CALL TO ORDER - ROLL CALL

LaMarr Franklin Vice Chair, called the meeting to order at 9:07 a.m.

APPROVAL OF AGENDA

Amendments to Agenda:

Stipulations:

1. Patricia Peterson –Bilotto, LPC
2. David A. Seymour, LPC
3. Honor K. Williams, LPC

Approval of Clinical Supervision Additional Information
Re Lloyd G. Sinclair

FYI NAT SURVEY RESULTS
Related to Supervision

MOTION: Susan Kell moved, seconded by Colleen James, to approve the agenda
with amendments. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania discussed the meeting of all the Board chairs held on June 24, 2003 and informed the Board of some of the changes taking place: Budget problems and proposed ideas to save money such as printing, mailing, and Board travel costs. Suggestions were agendas online, fewer board meetings or teleconference meetings, applications online, renewals online; Department will remain at present site and Mullens will remodel the front half of the building to suit the Department's needs.

APPROVAL OF MINUTES OF MARCH 26, 2003.

Amendments to Minutes:

MOTION: Colleen James moved, seconded by Susan Kell, to approve the minutes on March 26, 2003 as published. Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF THE AGENDA -

1) James L. Arimond, LPC

Attorney Jack Zwieg presented the proposed stipulation on the matter concerning James L. Arimond, LPC. This matter will be deliberated on in closed session.

2) Everett Lyle Tessmer, PHD, LPC

Attorney Jack Zwieg presented the proposed stipulation on the matter concerning Everett Lyle Tessmer, PH.D., LPC. This matter will be deliberated on in closed session.

3.) Honor K Williams, LPC

Attorney Jack Zwieg presented the proposed stipulation on the matter concerning Honor K. Williams, LPC. This matter will be deliberated on in closed session.

4.)David A. Seymour, LPC

Attorney Jack Zwieg presented the proposed stipulation on the matter concerning David A. Seymour, LPC. This matter will be deliberated on in closed session.

5.)Patricia Peterson –Bilotto, LPC

Attorney Jack Zwieg presented the proposed stipulation on the matter concerning Patricia Peterson–Bilotto, LPC. This matter will be deliberated on in closed session.

REPORT ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

None

STATUS OF REQUESTS FOR CHANGES TO RULES AND STATUTES

John Schweitzer, Legal Counsel, went over the status of requests for changes to rules and statutes. The Section discussed the changes in process.

CORRESPONDENCE REGARDING LRB 2335/1

The Section reviewed the correspondence to the Legislative Reference Bureau suggesting the rewording of 457.11 Marriage and family therapist training license to better achieve the Sections purpose.

ALL SAINTS HEALTHCARE CE REQUIREMENTS

All Saints Healthcare, wrote a letter asking the Board to approve a sponsored monthly educational series that meets continuing education requirements for other licensed and certified organizations to meet our requirements also.

MOTION: Susan Kell moved, seconded by Colleen James, to authorize Legal Counsel, John Schweitzer, to respond to the letter from All Saints Healthcare indicating that the board will not approve individual programs, but they may seek approval as a provider from one of the professional organizations listed in the rule. Motion carried unanimously.

DISCUSSION OF CE: SPECIFIC REQUIREMENTS FOR TOPICS AND CREDIT GRANTED TO PRESENTERS

MOTION: Susan Kell moved, seconded by Colleen James, to request rule change to add a requirement for four hours of professional ethics and boundaries. Motion carried unanimously.

DISCUSSION ON DEFINITION OF COUNSELING FOR APPROVED SUPERVISION CRITERIA AND REQUIREMENTS

None

GUIDELINES REGARDING THE APPLICATION PROCESS AND PRACTICUM FOR CREDENTIALING STAFF TO USE

If an applicant has a master's or doctor's degree in "counseling" (not "professional counseling"), Julie Reimann is now asking the applicant to send transcripts, etc. for the Section to review. Are there any criteria she could use to either approve or reject such degrees?

If the school is not on the list in the application process then she should ask for a transcript to be sent.

AASCB – PORTABILITY PLAN

Colleen James discussed her visit to North Carolina for the American Association of State Counseling Boards and the issue of portability. She also brought up that the American Association of State Counseling Boards is hoping to present the information that they have found at the conference in January so that chairs have a chance to vote on it.

The letter from the American Association was asking whether we, as a state, support this idea. If it were to come up the board would have to change our rules to recognize out of state people. Wisconsin is in favor of the idea of portability.

MOTION: Colleen James moved, seconded by Susan Kell, that Kimberly Nania requests the Department to allow either the Vice Chair or Chair to attend AASCB conference in January 2004. Motion carried unanimously.

CORRESPONDENCE RE: SUPERVISION – SARAH SHIMKO

MOTION: Colleen James moved, seconded by Susan Kell, to deny the request by Ms. Shimko to approve Ms. Davis as a supervisor because she does not have sufficient clinical preparation. Motion carried unanimously.

CORRESPONDENCE RE: SUPERVISION – KIM STEEN

MOTION: Colleen James moved, seconded by Susan Kell, to approve Kim Steen as a supervisor for Barbara A. Temple. Motion carried unanimously.

CORRESPONDENCE RE: SUPERVISION – PHYLLIS PLEUSS

MOTION: Colleen James moved, seconded by Susan Kell, to approve supervision of Kristin Schuch by Phyllis Pleuss. Motion carried unanimously.

CORRESPONDENCE RE: SUPERVISION – DARLENE D. RAMSEY-HEIMMERMANN AND LAURA GRABOW

MOTION: Colleen James moved, seconded by Susan Kell, to approve supervision by Lloyd Sinclair for both Darlene D Ramsey-Heimmermann and Laura Grabow. Motion carried unanimously.

FYI – CORRESPONDENCE FROM DHFS, HELENE NELSON, SECRETARY

Informational Item

CORRESPONDENCE REGARDING SUPERVISORS – THE COUNSELING CENTER OF MILWAUKEE, INC.

MOTION: Susan Kell moved, seconded by Colleen James, to authorize Legal Counsel, John Schweitzer to write a letter to The Counseling Center of Milwaukee, Inc denying their request for supervision of interns. Indicate each intern must apply individually for approval of their supervisor. Motion carried unanimously.

REPORT OF SCREENING PANEL

Colleen James reported that the screening committee reviewed one case and decided not to open it.

HEARING: WINSON R. PERKINS, REGARDING TRAINING CERTIFICATE - 10:30 AM

Licensee withdrew his request for a training certificate – hearing was unnecessary.

ADJOURN TO CLOSED SESSION

MOTION: Susan Kell moved, seconded by Colleen James, to adjourn to closed session pursuant to Wisconsin state statutes 19.85(1)(a)(b)(f) and (g) – roll call for the purpose of all of the proposed stipulations; request for full licensure; and case status requests. LaMarr Franklin-yes, Colleen James-yes, Susan Kell-yes. Motion carried unanimously.

Open Session recessed at: 11:22 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Colleen James moved, seconded by Susan Kell, to reconvene into open session at 11:47 a.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

DELIBERATION OF PROPOSED STIPULATIONS

JAMES L. ARIMOND, LPC

MOTION: Colleen James moved, seconded by Susan Kell, to accept the proposed stipulation in the matter concerning James L. Arimond, LPC. Motion carried unanimously.

EVERETT LYLE TESSMER, PHD, LPC

MOTION: Colleen James moved, seconded by Susan Kell, to accept the proposed stipulation in the matter concerning Everett Lyle Tessmer, PHD, LPC. Motion carried unanimously.

PATRICIA PETERSON – BILOTTO, LPC

MOTION: Colleen James moved, seconded by Susan Kell, to accept the proposed stipulation in the matter concerning Patricia Peterson – Bilotto, LPC. Motion carried unanimously.

DAVID A. SEYMOUR, LPC

MOTION: Colleen James moved, seconded by Susan Kell, to accept the proposed stipulation in the matter concerning David A. Seymour, LPC. Motion carried unanimously.

HONOR K. WILLIAMS, LPC

MOTION: Colleen James moved, seconded by Susan Kell, to accept the proposed stipulation in the matter concerning Honor K. Williams, LPC. Motion carried unanimously.

MONITORING: REQUESTING FULL LICENSURE - JACK RUDOLPH

MOTION: Susan Kell moved, seconded by Colleen James, to grant reinstatement of full license to Jack Rudolph. Motion carried unanimously.

DIVISION OF ENFORCEMENT – CASE STATUS REPORT

MOTION: Colleen James moved, seconded by Susan Kell, to close 99CPC005 for Prosecutorial Discretion. Motion carried unanimously.

MOTION: Colleen James moved, seconded by Susan Kell, to close 01CPC010 for prosecutorial Discretion. Motion carried unanimously.

MOTION: Colleen James moved, seconded by Susan Kell, to close 03CPC003 for no violation. Motion carried unanimously.

MOTION: Colleen James moved, seconded by Susan Kell, to close 03CPC005 for no violation. Motion carried unanimously.

APPLICATION REVIEWS

MOTION: Colleen James moved, seconded by Susan Kell, to approve to grant professional counselors license to Marianne S. Muscott and Jennifer C. Riley.

MOTION: Colleen James moved, seconded by Susan Kell, to deny professional counselor licenses to John F. Firkus, Joseph F. Kohuke, Michelle A. Nelson, Ronald P. Bupp, Aaron L. Reitell, Sean C. Terry, Natalie A. Wetzel and Dawn M. Wirebaugh.

MOTION: Colleen James moved, seconded by Susan Kell, to request more information for a professional counselor's license to Diane K. Anderson, Mitchell C. Connell, James B. Curley, Wesley I. Johnson, Megan M. Sorce and Mary K. Sullivan.

OTHER SECTION BUSINESS

The Board authorized Legal Counsel, Jack Schweitzer to respond to the inquiry from Fastceu's.com.

ADJOURNMENT

MOTION: Colleen James moved, seconded by LaMarr Franklin, to adjourn the meeting at 11:55 a.m. Motion carried unanimously.

